**200 American Legion Way Permit #\_\_\_\_\_\_\_\_\_\_\_**

**Morehead, Kentucky, 40351 Date Submitted: \_\_\_\_\_\_\_\_\_\_\_**

**(606) 548-1148**

Rowan County

Residential Building Permit Application

Residential building permits are required for new construction and additions to an existing space. All work shall conform to the 2018 Kentucky Residential Code. Applicant may be the owner, architect, or general contractor. However, if the applicant is not the owner, the “Owner’s Authorization” must be signed by the owner. Only work specified within the application form will be covered by an issued permit. Any project located within the Special Flood Hazard Area must comply with the applicable Flood Damage Prevention Ordinance.

Project Location

911 Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Floodplain Management: Is the project located within a Special Flood Hazard Area? O Yes O No

(If yes, attach approval from floodplain coordinator.)

Contact Information

Property Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Mailing address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contractor/Builder

Contact Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Company Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of Work

Type (check one) : O New Construction O Addition O Modular Home O Other (specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Use:

O Single-family residence O Two-family residence O Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Estimated Construction Cost**: (total labor & Materials) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Required Document Checklist

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The following documentation and fees, if applicable, must be submitted to the Rowan County Building Inspector Office for review:

1. Building Permit application, completed and signed with payment.
2. Foundation plan (Include footing and wall dimensions with reinforcement sizes and quantities.)
3. Floor plan with dimensions. (Include proposed floor joists sizes and spacing.)
4. Architectural drawings. (For structures 3,000 square foot or greater.)
5. Site plan indicating required setbacks (if applicable)
6. List of all contractors to be utilized on the project.
7. Copy of Workman’s Compensation Insurance.

Required Inspections for Residential Construction

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The following inspections are required with no exceptions! Failure to contact this office for these inspections will result in the posting of a STOP WORK ORDER and may require the removal of completed work to allow for proper inspection of the structure.

1. **Footing Inspection** – Soil conditions, piers, grade beams, perimeter footers when reinforcing is in place and ready to pour.
2. **Foundation Inspection** – Forms and reinforcement in place ready to pour (concrete walls) upon completion of foundation before backfill.
3. **Framing Inspection** – Upon completion of rough electrical, plumbing, framing, HVAC, fire caulking and prior to insulation installation. (Attachment for modular homes.)
4. **Final Inspection** – When the project is completed and ready to occupy. Finals on electrical, plumbing, and HVAC. Final grading has been accomplished.

24 hour notice is required on “ALL” inspections. The following is required when scheduling an inspection: **Permit Number, Site Address** and **Type of Inspection**.

**Fee Schedule** *(one time fee)*

New home construction 1,200 sq. ft. or less (Individual homeowner)………...……………………$0.00/sq. ft.

New home construction over 1,200 sq. ft………….………..……………………………………………………$0.12/sq. ft.

Additions exceeding 600 sq. ft (minimum $100)…….…………………………………………………………$0.12/sq. ft.

Two family new construction……………………………………………………...……………….…………………..$0.15/sq. ft.

Modular Home over 1,200 sq. ft……….…………………………………………………….………………………………….$100

Decks attached to a dwelling over 200 sq ft. and above 30 inches in height.…….………………$0.12/sq. ft.

*Office Use Only*

Construction Type:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permit No.\_\_\_\_\_\_\_\_\_\_

Sq. Ft. Price:\_\_\_\_\_\_\_ x Sq. Ft. = Total Fee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Payment Method:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Permit Disclaimer**: I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of the jurisdiction in which this work will be done. In addition, if a permit for work described in this application is issued, I certify that the work will be performed according to Kentucky Residential Building Code guidelines and that the code official or the code officials authorized representative shall have the authority to enter areas covered by said permit at any reasonable hour to enforce the provisions of the code(s) applicable to said permit. Furthermore, in the event the work performed is not in conformity to the permit application, the permit will be revoked and a “stop work order” will be issued until the proper permit is obtained at the expense of the applicant. I further certify that the above information is true and accurate.

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Signature of Applicant Date

**Owner’s Authorization**: (to be completed if the applicant is not the owner) I hereby certify that I am the owner of the property described herein, and I authorize \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to act as my agent in filling this application.

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Signature of Owner Date